

HUMAN RESOURCES POLICY #200-18 EQUAL EMPLOYMENT OPPORTUNITY

Effective Date: March 17, 2010

Approved By:

I. **PURPOSE**: In accordance with DHRM Policy 2.05 Equal Employment Opportunity, the purpose of this

policy is to document the Department of Professional and Occupational Regulation's

commitment to EEO in all aspects of human resource management.

II. POLICY STATEMENT: The Department of Professional and Occupational Regulation shall comply with all state and

federal laws pertaining to Equal Employment Opportunity and all applicable Executive Orders

and Directives.

III. **DEFINITIONS**: N/A

IV. RELATED DOCUMENTS: → DHRM Policy 2.05 Equal Employment Opportunity

→ Governor's Executive Order Number Six (2010)

→ Governor's Executive Directive Number One (2010)

V. GENERAL PROVISIONS:

A. APPLICABILITY

The provisions of this policy prohibit against discrimination in all aspects of the hiring process and employment practices including: hiring, demotion, promotion, role change, in-band adjustment, layoff, and transfer; application of performance management and development; application of corrective actions, including disciplinary actions; and, compensation, pay practices, and other terms, conditions, and privileges of employment.

B. MONITORING AND COMPLIANCE

- 1. The Human Resources Section shall monitor all aspects of DPOR human resource management to ensure compliance with all federal, state and agency EEO requirements and provisions.
- 2. The Human Resources Section shall investigate any allegation of discrimination by gathering information and corresponding with state and federal agencies regarding any discrimination claims.